

# Student Application Form

Office use only: SV Pre-Eligibility Determination

Yes  No

Please select course:

Diploma of Remedial Massage  Full time  Part time  
 Advanced Diploma of Myotherapy  Full time  Part time

**Intake:**

March  August

**Please complete all details below**

**Name**

Title:  Mr.  Mrs.  Ms.  Miss

Gender:  Male  Female

Given Names:

Surname:

Date of Birth:       Age (in years) as of January 1st, 2017

**Residential Address**

Street Address:

Suburb:

State:

Postcode:

**Postal Address (if different from above)**

Street Number & Name / Post Office Box:

Suburb:

State:

Postcode:

**Contact Details**

Home phone:

Mobile phone:

Email:

**Emergency Contact:**

Name:

Contact Number:

**Country of birth:**

Australia

Other (please specify)

Are you an Australian Citizen?

Yes

No

OR

Permanent Resident?

Yes

No

Town/City of birth:

Are you still attending secondary school?

Yes

No

**Previous Qualifications**

Have you successfully completed any of the following qualifications?

No, I don't have any previous qualifications (continue over page)

Yes (you may indicate more than one below)

If yes, please tick appropriate boxes below and indicate which Recognition Identifier is most appropriate when: (tick one only)

A = Australian qualification

E = Australian Equivalent/Recognised

I = International qualification

Bachelor Degree or Higher Degree

A

E

I

Advanced Diploma or Associate Degree

A

E

I

Diploma or Associate Diploma

A

E

I

Certificate IV or Advanced Certificate/Technician

A

E

I

Certificate III or Trade Certificate

A

E

I

Certificate II

A

E

I

Certificate I

A

E

I

Certificates other than the above

A

E

I

I would like to apply for a Government Subsidised (Skills First) place

**Fees**

A deposit of \$200 and partial payment of \$295 towards the kit fee is payable on application. The remaining tuition and kit fees will be invoiced and is payable prior to the course commencement as follows:

<b>Diploma</b>	<b>\$9750*</b>	(Four payments of \$2437.50)
<b>Advanced Diploma</b>	<b>\$6725*</b>	(Four payments of \$1681.25)

I have reviewed the statement of fees located on MIMT's website and agree to the above payment terms and conditions.

**Applicant Initials** \_\_\_\_\_

Are you registered with an Employment Services Provider (ESP)?

Yes  No

\*Note – you must meet all Eligibility Criteria requirements and provide supporting evidence prior to the course commencement date in person to be granted a Government subsidised training place (Please speak to the Course Advisor)

I am a Full Fee paying student

**Fees**

A deposit of \$200 and partial payment of \$295 towards the kit fee is payable on application. The remaining tuition and kit fees will be broken down into four (4) payments and invoiced to you as per the dates set out in your student manual.

<b>Diploma</b>	Four payments of \$3563.75 (Total \$14,255)
<b>Advanced Diploma</b>	Four payments of \$2750 (Total \$11,000)

I have reviewed the statement of fees located on MIMT's website and agree to the above payment terms and conditions.

**Applicant Initials** \_\_\_\_\_

**How did you hear about us?**

Yellow Pages  Local Paper  
 Massage association  Google

Website, name: \_\_\_\_\_

Word of Mouth, name: \_\_\_\_\_

Other, please specify: \_\_\_\_\_

**Payment method**

**Cheque / money order:**

Please attach to the value of \$ \_\_\_\_\_ .00  
 Made payable to: **Melbourne Institute of Massage Therapy.**

**OR**

**Credit Card details:**

Please debit my credit card to the value of \$ \_\_\_\_\_ .00

My card details are:  Visa  Master Card

Card number: \_\_\_\_\_

Expiry date: \_\_\_\_\_ CW: \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

**TERMS AND CONDITIONS**

**Refunds and withdrawals (Skills First students)**

Withdrawals from a course must be addressed to MIMT's Campus Manager in writing using the withdrawal form available from reception.

- If MIMT cancels the course prior to commencement – full refund
- If MIMT cancels the course after commencement – the tuition fee will be adjusted to the fee payable for units/subjects commenced prior to the course being withdrawn and a partial refund provided where applicable
- A full refund will be provided if the withdrawal is received 30 days or more prior to the course commencement.
- A partial refund (less the administration & kit fee) will be provided if the withdrawal is received less than 30 days' notice prior to the course commencement
- A partial refund (less the administration & kit fee) will be provided if the withdrawal is received within 2 weeks (full-time) or 4 weeks (part-time) after the scheduled commencement date of the course\*\*
- No refund applies if notice of withdrawal is received 2 weeks (full-time) or 4 weeks (part-time) after the scheduled commencement date of the course
- Deposit is non-refundable – the remainder of the tuition fee monies if any have been paid, will be refunded where applicable

**\*\*Refunds will not be provided for an incomplete subjects or units of competency that you have withdrawn from, textbooks or any other items supplied including, but not limited to, massage table, accessories, CD's or any other items**

**Refunds and withdrawals (Full Fee students)**

Withdrawals from a course must be addressed to MIMT's Campus Manager in writing using the withdrawal form available from reception.

- If MIMT cancels the course – the tuition fee will be adjusted to the fee payable for units/subjects commenced prior to the course being withdrawn and a partial refund provided where applicable
- A full refund will be provided if the withdrawal is received 30 days or more prior to the course commencement.
- A partial refund (less the administration & kit fee) will be provided if the withdrawal is received up to and including 7 days prior to the scheduled commencement date\*
- A partial refund (less the administration & kit fee) will be provided if the withdrawal is received within 2 weeks (full-time) or 4 weeks (part-time) after the scheduled commencement date of the course\*
- A partial refund applies if notice of withdrawal is received 2 weeks (full-time) or 4 weeks (part-time) after the scheduled commencement date of the course \*\*

**\*The student will receive a full refund of the tuition fee paid less the administration & kit fee**

**\*\*The student will receive a full refund for any modules for which they have paid but not yet commenced less the administration & kit fee. A student will not be refunded or credited for any incomplete modules or units of competency from which they withdraw. Refunds will not be provided for textbooks or any other items supplied including, but not limited to, massage table, accessories, CD's or any other items.**

**I understand that:**

Melbourne Institute of Massage Therapy will not use your personal information for any purpose which is not related to the products or services we provide to you or for any purpose for which you would not reasonably expect us to use the information. Your information may be used by MIMT to enable us to offer you other products and services that will enhance our relationship with you. It is your decision whether you wish us to provide this service to you. We may release information about you where there is a duty to the public to disclose that information. However, we will not sell or disclose your information to any individual or entity outside MIMT, for marketing purposes.

For more information in relation to how student information may be used or disclosed please contact Melbourne Institute of Massage Therapy Privacy Officer on phone (03) 9455 1926 or email info@mimt.com.au.

I understand that this form is used to acknowledge my intention to enrol into a course at MIMT. Complete enrolment is only possible once you have completed the pre-training review, enrolment form and have provided appropriate supporting documentation to confirm eligibility.

By signing below I also acknowledge that: I have read and understood the Student Enrolment information Handbook; I agree to the terms described in regards to the information contained within, including but not limited to, privacy, fees & charges and refunds; and all information I have given to be true and correct.

Student signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

MIMT reserves the right to: amend or change any of its prices, courses, terms, conditions and policies; Accept, reject or defer any application or student; Reschedule courses for whatever reason. Individuals with disabilities are encouraged to apply.



**Australian College of Health Fitness trading as Melbourne Institute of Massage Therapy**

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