

REFUND POLICY FOR THE PURPOSE OF VET FEE-HELP ASSISTANCE SCHEME

(Australian College of Health & Fitness Pty Ltd trading as Melbourne Institute of Massage Therapy
ABN: 43 123 508 385 CAN 123 508 305)

Purpose:	This process has been developed to ensure that MIMT has a refund policy for in place for students enrolled under VET FEE-HELP assistance scheme.
Reference:	6: Policy and procedural requirements 6.2.3.11: Refund Policy
Who is responsible:	Campus Manager
When:	As requested
Process:	<p>This refund policy applies to all students who are entitled to VET FEE-HELP assistance, even if they choose not to access it.</p> <p>To be entitled to VET FEE-HELP assistance a person must be an Australian citizen or the holder of a permanent humanitarian visa who will be a resident in Australia for the duration of their VET units of study.</p> <p>MIMT will repay to a student who is, or would be, entitled to VET FEE-HELP assistance any VET tuition fees that he or she may have paid for a VET unit of study if the student withdraws from that unit on or before the relevant census date.</p> <p>This does not apply where VET tuition assurance arrangements have been activated and the student has elected the VET course assurance option for that unit.</p> <p>Where a student withdraws from a VET unit of study after the relevant census date, any refund of VET tuition fees is at the discretion of MIMT.</p> <p>Date approved: 30th January 2013</p>